

General Policies

- Stage 2: 1 person per 250 square feet and 6 feet social distancing.
- Masks at all times unless you are in an office and your door is closed.
- Conference rooms and other common non-wet bench areas.
 - MBI staff will be using the 5th floor conference room so more than 1 staff can be on-site if needed.
 - Other conference rooms can be scheduled for 1-2 person use, but this use must be scheduled and tracked to ensure ability to contact trace.
- **No one wants to be policing the guidelines, so everyone at all levels needs to help keep everyone adherent.**
- We probably won't get everything right the first time, so be communicative and let MBI staff know if something is not working – email Felecia, Sabrina, Amy or Pat. They will triage and bring requests forward.
- There will be communication to all MBI building users and sufficient signage in the building to communicate any procedures and guidelines that are in place. These will be updated as the different phases of ramp-up begin.

Building Flow

- Front – In and out on your Right. Use the automatic door openers.
- **Up** the front stairs, **Down** the back stairs (**Exit** in the back when possible, but exiting on the right in the front is permitted.)
 - Good for everyone's heart!
- Front Elevators (one person at a time)
 - Reserve use for those who need them for physical reason
- Back Elevator
 - Reserve for ACS/rodent /research equipment transport
- No specific foot traffic flow on the floors (outside of stair use) just keep social distancing in corridors.

Cleaning Stations

- MBI has purchased some stations. We will work with facilities to ensure the cleaning stations have supplies (hand sanitizer and extra masks) with trash receptacles near each.
 - Hand sanitize on entry and can replace mask if needed, wipe down computers, phones, etc.
- Ground floor
 - 4 or more stations in main lobby (elevator, restroom, research lab entrance, CAM-AMRIS wing) to expedite building entry, stations at loading dock and side entrances as well.
- Other floors will have three stations in the lobby areas and stations by the egress points (stairs, ARB bridge).

Bathrooms

- 1 person occupancy.
- Sliding signs indicating occupied unoccupied.
- Signage discussing occupancy limit of 1 and procedures for helping to ensure that the commonly touched surfaces remain as clean as possible.
- If possible, sanitary wipes in bathroom to wipe areas with contact.

Common Areas and Logging Use Location

- Google Calendars/Scheduling for tracking and tracing?
 - To maintain social distancing and help with possible contact tracing, MBI staff will work with departments and research staff to create google calendars for shared equipment use (Autoclave, etc.) to limit contact and document usage time.
- Dr. Golde will be reaching out to ICBR to understand how researchers can or cannot access the facilities.

Animal Facility Access

- Dr. Setlow is helping to coordinate efforts with ACS. If you are planning on resuming animal studies in MBI (particularly on the 5th floor) please contact him if you have not already done so.
- The ACS access is dynamic and we will need to monitor ramp-up closely to ensure that critical work can be done.

Precautions Protection for Clinical Research Participants

- Drs. Long, Nixon, Cohen and Woods will create any additional SOPs they think are needed for clinical human subject research in the building (AMRIS and CAM). These policies will be consistent with phased guidelines for this research activity on campus.
- Many of the participants represent high-risk group and return of these participants is not imminent.